

NIPISSING UNIVERSITY

Congratulations on your Offer of Admission!

Bachelor of Commerce – Distance
Learning – Fall 2025



WHAT DO I DO NOW?

Carefully read the enclosed information so you understand your Offer of Admission and any conditions attached to it. If you have any questions about your offer, please contact the Admissions Office.

HOW DO I ACCEPT MY OFFER OF ADMISSION?

You accept your Offer of Admission by following the instructions printed on your offer prior to the expiry date.

WHAT DOES IT MEAN IF I HAVE A CONDITIONAL OFFER OF ADMISSION?

If you currently have courses in progress or have not graduated yet (If applicable), your offer will be conditional upon successfully completing your courses and/or diploma/degree is awarded. As listed on your Offer of Admission form, you must request to have a final official transcript sent to us showing all courses are completed and/or your diploma has been awarded (if applicable) by August 15, 2025.

This is your Offer of Admission. You should accept it by the expiry date even if you have not yet met the conditions of your offer yet. Check your WebAdvisor account under Important Documents - Outstanding/Received to check the status of outstanding documents. For the minimum admission requirements for your program, please select the appropriate applicant type under the Undergraduate Admission Requirements section on our website at www.nipissingu.ca/undergradadmiss.

WHAT DOES IT MEAN IF I RECEIVE AN OFFER TO AN ALTERNATE PROGRAM?

If you do not meet the admission requirements for the program you have applied for, we may offer you admission to a program for which you are eligible. Some of the possible reasons you may have received an alternate offer is that you applied to a program that:

- requires an Advanced Diploma in Business Administration with a minimum overall GPA of 72%;
or
- we have established you have not or will not meet the minimum entrance average.



HOW CAN I CHECK THE STATUS OF MY APPLICATION?

“My Nipissing” is a valuable online information system and we encourage you to regularly check WebAdvisor. Information on how to access “My Nipissing” was included in the package you received acknowledging your application. We also recommend you regularly check your email.

WHAT HAPPENS IF I DON'T MEET THE CONDITIONS OF MY OFFER OF ADMISSION?

If you do not meet the conditions of your offer by August 15, 2025, you may be placed on probation or on probation with a reduced course load. You may not be eligible for transfer credits or receive less transfer credits. In some cases, your offer of admission may be rescinded. We will only rescind an offer if you are not eligible for admission once all courses/diploma are completed. If graduating from a college or university program prior to attending Nipissing, you must graduate no later than June 30, 2025.

WHEN WILL I RECEIVE MY TRANSFER CREDITS?

Nipissing University will assess your transcripts and determine your eligibility for transfer credit. If you are eligible for transfer credits, we will process them within 2 – 4 weeks after you have accepted our Offer of Admission AND we have received your final transcript showing you have graduated.

If you received a conditional offer, you must request to have your institution send a final official transcript showing your courses are complete and/or your diploma/degree has been awarded. This transcript request may be made through your OUAC account after you have graduated. If you have been admitted to a second-degree program, a second-degree program plan will be designed by the Academic Advising Office and emailed to you.

Please note, you have been admitted to a 4-year program, however, should you choose to change to the 3-year program, please be advised that your transfer credit assessment will change. Program changes can be made after you have accepted your original Offer of Admission by emailing programchange@nipissingu.ca.

WHEN DO I REGISTER FOR MY COURSES?

In June, or after you accept your offer (for those who accept an offer after June), we will email you detailed information regarding registration. If you are receiving transfer credits, you may need to wait until your transfer credits are processed before registering for courses. You are encouraged to contact an Academic Advisor after your transfer credits have been processed to help you select your courses.



WHEN WILL I RECEIVE MY STUDENT EMAIL ACCOUNT?

You will receive your Nipissing email account approximately 3 days after your acceptance has been processed. We will notify you by email to the email account you indicated on your application to let you know that your Nipissing account is activated. From that point on, your Nipissing email account will be the only email account we will use to communicate with you. Make sure you check your email regularly to ensure you don't miss out on any important and urgent communication. If you have any problems receiving emails or accessing your Nipissing email account, please contact the Technology Services Department at techsrv@nipissingu.ca.

CONTACT INFORMATION

Phone: 705-474-3450

Fax: 705-495-1772

Admissions	ext.4600	admissions@nipissingu.ca
Academic Advising	ext. 4680	advising@nipissingu.ca
Financial Aid	ext. 4311	finaid@nipissingu.ca
Finance Office	ext. 4419	finance@nipissingu.ca
Registration	ext. 4600	registrar@nipissingu.ca

More information for applicants possessing post-secondary education is available on our website at: www.nipissingu.ca/transferecredits