

NIPISSING

U N I V E R S I T Y

Congratulations on
your Offer of Admission!

Letter of Permission and
Special Student – 2025



WHAT DO I DO NOW?

Carefully read the enclosed information so you understand your Offer of Admission and any conditions attached to it. If you have any questions about your offer, please contact the Admissions Department.

HOW DO I ACCEPT MY OFFER OF ADMISSION?

In your Offer of Admission package, you will find an Offer of Admission form. Please sign and return to the Office of the Registrar by the expiry date either by email at admissions@nipissingu.ca, fax at 705-495-1772 or drop in person in room F209. Please allow up to 3 business days for your acceptance to be processed before you may register for your courses through WebAdvisor. Registration instructions are included in this package.

HOW CAN I CHECK THE STATUS OF MY APPLICATION?

"My Nipissing" is a valuable online information system and we encourage you to regularly check WebAdvisor. Information on how to access "My Nipissing" was included in the package you received acknowledging your application. The status of your application will change to accepted once we process your signed acceptance form. We also recommend you regularly check your email.

WHEN DO I REGISTER FOR MY COURSES?

You will be able to register for courses when your acceptance has been received and processed. Please allow up to 3 business days for your acceptance to be processed before you may register for your courses through WebAdvisor. Registration instructions are included in this package.

WILL MY TRANSCRIPT BE SENT TO MY HOME UNIVERSITY AUTOMATICALLY (FOR LETTER OF PERMISSION STUDENTS ONLY)?

No. It is the responsibility of the visiting student to order an official Nipissing University transcript to be sent to your home university after the course is complete. Please go to www.nipissingu.ca/transcripts to request your Nipissing University transcript.

NOTE FOR SPECIAL STUDENTS REGARDING COURSE PREREQUISITES (NOT FOR LOP STUDENTS)

Many courses require prerequisites. If you did not take all the prerequisite courses at Nipissing University, you will need to contact the instructor of the course to request permission to take the course. Please ensure that the instructor of the course emails the permission directly to the Registrar's Office at registrar@nipissingu.ca.

WHAT DO I DO IF I REQUIRE ACCESSIBILITY SERVICES?

Nipissing actively promotes an accessible and barrier-free learning environment. If you require student accessibility services, identify yourself as early as possible so that accommodations and support systems can be arranged prior to the beginning of classes. For more information about the services available

and the required documentation, visit the student accessibility website at: www.nipissingu.ca/sas.

CONTACT INFORMATION

Phone: 705-474-3450

Fax: 705-495-1772

Admissions	ext. 4600	admissions@nipissingu.ca
Finance Office	ext. 4419	finance@nipissingu.ca
Registration	ext. 4600	registrar@nipissingu.ca
Student Accessibility Services	ext. 4362	sas@nipissingu.ca