

Equity Action Planning Task Force (EAPT)

Tuesday October 15, 2024, 8:30am-10:00am
President's Boardroom F303

Agenda

Attendance:

- Emily Couchie
- Kyle Anderson
- Veronica Afonso
- Chris Greco
- Gail Driedger
- Talena Jackson
- Traci Malkowski
- Jenny Mackie
- Kevin Wamsley
- Sarah Taylor
- Ann-Barbara Graff (virtual) until 9:00am
- Charles Anyinam (virtual)
- Natalya Browm (virtual)
- Sal Renshaw (virtual)
- Adam Middleton (guest)

Regrets:

- Javayah Pettigrew-Hope
- Tyandra Miller
- Morningstar Christianson

Overall Score Review (Adam Middleton)

- Scoring from section one and two is now complete.
- The original score was out of 100, we are now at 110 total points due to the BPSO addition.
- The list of scores and proponents that came at the top are very close.

Discussion on the Process, Interview & Next Steps

- The committee discussed how many proponents should be invited to interview.
- Many committee members discussed shortlisting the top three proponents and inviting them to interview in person in November of 2024.
- The committee agreed that they would invite the fourth ranked proponent should one of the top three decline the interview.

A motion was presented to interview the top three candidates and conduct in person interviews. The vote was conducted by a show of hands and all committee members were in favour.

Discussion on the Process, Interview & Next Steps (continued)

- Discussion surrounding the intent of the interview.
- Important considerations mentioned around bias.

- Co-Chair Wamsley asks if everyone was satisfied with the background and information provided by proponents in the documents.
- Some requests from proponents related to access to internal system and access to data systems.
- A committee member must be present for all interviews in order to vote and scores and notes should be recorded during the interview and directly afterwards.
- We will need to discuss how to input a score for the interview component, Adam will need to finish the interview.

Interview Components

- Presentation
- Questions and answers
- Scoring criteria
- Point allocation

Discussion among committee members.