

## Equity Action Planning Task Force (EAPT)

Friday January 19, 2024, at 1:00pm  
President's Boardroom F303

### Attendance:

- Traci Malkowski
- Talena Jackson
- Kevin Wamsley
- Chris Greco
- Kyle Anderson
- Emily Couchie
- Serena Kataoka (virtual)
- Natalya Brown (virtual)
- Charles Anyinam (virtual)
- Harikesh Panchal (virtual)
- Aidan Haghgoo (virtual)

### Not in Attendance:

- Veronica Afonso
- Angela Nichols
- Jenny Mackie
- Ann-Barbara Graff
- Taijon Eccleston-Graham
- Jeannie Metis

#### 1. Welcome

#### 2. Finalize the List of Deliverables

- Kevin will clean up the text, make some inquiries and fill in the missing blanks. Then the final list of deliverables can be circulated to the committee via email for approval.
- Any concerns, issues, or major modification to this document please inform Kevin or Chris.

#### 3. Agree on the Weight of Assessment

- The committee discussed financial scoring criteria, specifically whether we should include the amount of funds available or to keep it unknown.
- The topic of financial transparency was discussed, and pros and cons associated with including the budget or not including the budget.
- The committee decided to recommend including a statement that will include the total costs associated with the project.

- The committee discussed the scorecard and decided that the current breakdown would be the recommendation.
4. Committee Representation and Review of the Terms of Reference for Voting Members
    - To be discussed at the next meeting.
  5. Timeline and Targets to Communicate to the Larger Community – EAPT Webpage
    - To be discussed at the next meeting.
  6. Next Meeting