

“[Department/Centre Name]”

**Self Study**

**Cyclical Academic Review**

**of Programs**

**“[Listing of Programs]”**

“[Date]”

**One Page Program Summary**

Insert table available on the Nipissing website that provides a snapshot of the program(s) being reviewed.

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APPENDIX G – External Surveys Relevant to the Program (if available)

Units are required to select tables that reflect their DLEs (e.g., Bachelor’s, Honours, Master’s, Doctoral) and their unique populations of students (undergraduate, graduate, etc.). The template is intended to be used in conjunction with the Self Study Manual that will provide some guidance of where information regarding tables can be found (e.g., The Institutional Planning Office (IPO)). Individual units may find this information in different forms, at times blending such things as number of applications, offers, acceptances, retentions, graduations, etc. Such revisions to existing table recommendations should be negotiated with the Office of the Provost and Vice President, Academic and Research.

A summary document for Section 5 tables has been prepared in order to facilitate data collection from faculty.

1. **Unit Background**
2. **Previous Reviews**

Summary of recommendations and impact of implementation. Reports are included in Appendix H.

1. **Degree Level Expectations and Learning Outcomes**
	1. ***Program Learning Outcomes***

Table 3.1 Mapping Program to DLEs

* 1. ***Course Learning Outcomes***

Table A.1 for each course is included in Appendix A

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1. **Program Structure, Curriculum and Delivery Modes**

***4.1 Program Goals***

* 1. ***Program Options***
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* 1. ***Program Curriculum***
1. ***Calendar Outline***

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Table 5.2 Contributions by Instructors to Other Units

Table 5.3 Intellectual Contributions

***5.2 Faculty Directly Involved with the Program from Other Units***

Table 5.4 Faculty Directly Involved with the Program from Other Units

***5.3 Permanent Staff with Teaching Responsibilities Associated with the Program***

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***6.1 Operating Budget***

Table 6.1 Operating Budget

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***7.1 University Technology Services Report***

1. **Library Resources**
2. **Admissions**
	1. ***Undergraduate and Graduate Admission Requirements and Qualifications of Incoming Students***
	2. ***Admission Targets and Numbers of Students Registered***
3. ***Undergraduate Admission Targets and Registrations (Previous Eight Years)***

Table 9.1 UG Admission Targets

1. ***Graduate Admission Targets, Application Numbers, Acceptances and Registrations (Previous Eight Years)***

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1. ***Undergraduate and Graduate Distribution of Admission Averages***

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* 1. ***Admission Patterns***
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Table 9.5 UG Admission Applications

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**APPENDICES**

The following appendices must be included in the self study. Additional appendices as needed may be added by the unit.

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APPENDIX B - Course Outlines

APPENDIX C – CVs

APPENDIX D – Program Governance and Unit Rules and Regulations

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APPENDIX G – External Surveys Relevant to the Program (if available)

**List of Tables to be included in Self Study**

Unless otherwise specified, the individual tables are to be inserted directly into body of the self study. Where multiple versions of the same table exist, e.g., Table 3.1, the table appropriate to the level of the program being reviewed is to be included.

Tables A.1 through 5.8 are to be completed by the program.

Tables 5.9 through 12.3 are provided by the Institutional Planning Office

Table A.1 – Course Learning Outcomes

 Completed copies for each course in the program are to be included in Appendix A of the Self Study

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\*provided by the Institutional Planning Office