

SENATE AGENDA

Friday, April 13, 2018

2:30 p.m. – F210

1. APPROVAL OF THE AGENDA
2. ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: March 9, 2018
3. BUSINESS ARISING FROM THE MINUTES
4. READING and DISPOSING of COMMUNICATIONS
5. QUESTION PERIOD
6. REPORTS of STANDING COMMITTEES and FACULTY or UNIVERSITY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 1: That the Report of the Senate Executive Committee dated April 5, 2018 be received.

ACADEMIC QUALITY ASSURANCE AND PLANNING COMMITTEE

MOTION 1: That the Report of the Academic Quality Assurance and Planning Committee dated March 23, 2018 be received.

GRADUATE STUDIES COMMITTEE

MOTION 1: That the Report of the Graduate Studies Committee dated February 26, 2018 be received.

MOTION 2: That Senate approves that the History program requirement changes are made to clearly represent the program as listed.

MOTION 3: That Senate approves that the prerequisites of EDUC 5157 AND EDUC 6116 for EDUC 5676 Qualitative Approaches to Educational Research be changed to EDUC 5157 OR EDUC 6116 and that the prerequisites of EDUC 5157 and EDUC 6116 for EDUC 5677 Quantitative Approaches to Educational Research be changed to EDUC 5157 OR EDUC 6116.

7. OTHER BUSINESS8. AMENDMENT of BY-LAWS

MOTION 1: That Senate approve that the terms of reference of Article 9.2 Academic Quality Assurance and Planning Committee (AQAPC) be amended as outlined below:

9.2 Academic Quality Assurance and Planning Committee (AQAPC)

(c) Terms of Reference:

- (i) to engage in an on-going process of long-range academic planning in accordance with the overall academic objectives of the University, and to make recommendations to Senate as necessary and appropriate;
- (ii) as a part of (i) to review and update on an annual basis for Senate approval, the Nipissing University Strategic Academic Plan, which includes the setting of priorities related to the introduction of new programs or adjustments to current offerings and associated recommendations for appropriate resources;
- (iii) AQAPC is responsible for review of new academic programs and has the authority to recommend new programs for Senate approval;
- (iv) AQAPC is responsible for reviewing and providing Senate the substantive outcomes of cyclical review of existing academic programs;
- (v) AQAPC is responsible for reporting to Senate the recommendations resulting from program reviews;
- (vi) to direct to Senate or its relevant committees/subcommittees, as necessary, any issues which arise from the Committee's planning discussions regarding physical facilities or other aspects of the educational environment;
- (vii) to deal with such other matters as may be assigned from time to time by Senate.

MOTION 2: That Senate approve that the *Ex Officio* membership of the Senate Committees, Subcommittees and Council be amended as outlined below:

9.1 Senate Executive Committee (EXEC)

(a) *Ex Officio* Members:

- (i) the President, ~~who shall be~~ (Chair);
- (ii) the PVPAR, or designate, ~~who shall be~~ (Vice-Chair);
- (iii) the Deans, or their designate;
- (iv) the Speaker; and
- (v) the Deputy Speaker.

9.1.1 By-Laws & Elections Subcommittee (B&E)

(a) *Ex Officio* Members:

- (i) the Speaker, ~~who shall be~~ (Chair);
- (ii) the Deputy Speaker, ~~who shall be~~ (Vice-Chair);
- (iii) the PVPAR, or ~~their~~ designate; and
- (iv) the Senate Secretary (non-voting).

9.1.2 Honorary Degrees Subcommittee (HON)

(a) *Ex Officio* Members:

- (i) the President, ~~who shall be~~ (Chair);
- (ii) the PVPAR, or designate, ~~who shall be~~ (Vice-Chair);
- (iii) one (1) Dean, or designate, chosen by the Senate Executive Committee;

- (iv) one (1) representative chosen by and from the Board of Governors; and
- (v) one (1) representative chosen by and from the Alumni Advisory Board.

9.2 Academic Quality Assurance and Planning Committee (AQAPC)

- (a) *Ex Officio* Members:
 - (i) the PVPAR, or designate, (Chair);
 - (ii) the Dean of Graduate Studies and Research;
 - (iii) the Dean of each Faculty, or their designate;
 - (iv) the Registrar;
 - (v) the Executive Director of Library Services, or designate;
 - (vi) the Director of Institutional Research and Planning;
 - (vii) one (1) representative chosen by and from the Board of Governors.

9.3. Undergraduate Studies Committee (USC)

- (a) *Ex Officio* Members:
 - (i) the PVPAR or designate, (Chair)
 - (ii) one (1) Academic Dean, or their designate, ~~who shall be~~ (Vice-Chair); and
 - (iii) the Registrar, or designate.

9.3.1 Undergraduate Standing & Petitions Subcommittee (S&P)

- (a) *Ex Officio* Members:
 - (i) the Registrar, ~~(non-voting)~~ or designate, ~~who shall be~~ (Chair); and
 - (ii) one (1) Academic Dean, or ~~their~~ designate.

9.3.2 Undergraduate Services & Awards Subcommittee (S&A)

- (a) *Ex Officio* Members:
 - (i) the Vice-Chair of USC, ~~who shall be~~ (Chair);
 - (ii) one (1) representative chosen by and from the Aboriginal Council on Education;
 - (iii) the Financial Aid Manager (non-voting);
 - (iv) a representative from Development named by the PVPAR (non-voting);
 - (v) the Assistant Vice-President, Students; and
 - (vi) Registrar, or designate.

9.4 Student Appeals Committee (SAC)

- (a) *Ex Officio* Member:
 - (i) the Registrar, ~~who shall be~~ (Chair).

9.5 Teaching & Learning Committee (T&L)

- (a) *Ex Officio* Members:
 - (i) one (1) Dean, or ~~their~~ designate, ~~whom shall be~~ (Chair); and
 - (ii) the Executive Director of Library Services, or designate.

9.5.1 Library Advisory Subcommittee (LIB)

- (a) *Ex Officio* Member:
 - (i) the Executive Director, Library Services, who shall be Chair.

9.6 Technology & Infrastructure Committee (T&I)

- (a) *Ex Officio* Members:
 - (i) the Vice-President responsible for Finance and Administration, or designate (non-voting);
 - (ii) the Executive Director, Library Services, or designate; and
 - (iii) the Director of Technology Services, or designate.

10.2 Research Council (RC)

(a) Membership: Voting Members:

- (i) the Dean of Graduate Studies and Research ~~who shall be~~ (Chair);
- (ii) one (1) other Academic Dean, or ~~their~~ designate;
- (iii) six (6) faculty members, elected by Senate for a minimum two (2) year term, to include:
 - one (1) faculty member from each Faculty representing the Tri-Council disciplines as follows: 1 CIHR, 1 NSERC, 1 SSHRC, two (2) remaining faculty, and one (1) Canada Research Chair or Indigenous Education Chair;
- (iv) one (1) student representative from a Graduate program;
- (v) the PVPAR or designate; and
- (vi) the Executive Director of Library Services, or designate.

10.3 Graduate Studies Committee (GSC):

(a) Members:

- (i) the Dean of Graduate Studies and Research, or designate, ~~who shall be~~ (Chair);
- (ii) the PVPAR, or designate;
- (iii) the Registrar, or designate;
- (iv) the Executive Director of Library Services, or designate;
- (v) one (1) Academic Dean, or ~~their~~ designate;
- (vi) Graduate Coordinators/Graduate Chairs from each graduate program, or designate;
- (vii) one Graduate student from each level of graduate studies; and
- (viii) one Graduate student Senator (non-voting).

- **Notice of Motion – Proposed revisions to the membership of the Joint Standing Committee of the Board and Senate on Governance**

(a) Ex Officio Members:

- (i) the President of the Nipissing University Student Union (NUSU) or designate

(b) Members Elected by Senate:

- (i) three (3) Senators or non-Senators elected by Senate, **with at least one being a Senator**

(c) Members Elected by the Board:

- (i) three (3) **non-constituent** members of the Board of Governors elected by the Board

(d) Terms of Reference:

- (i) to periodically review on an at least an annual basis the governance structures and practices of the University to foster bicameral communication and collegiality and to recommend amendments to by-laws, practices or policies as may be advisable;
- (i) to establish and oversee a procedure for providing a joint orientation to new members of the Senate and Board as a means of promoting the effective governance of the university;
- (ii) to establish and oversee a statement on the importance of collegial governance at Nipissing;
- (iv) to address issues that may arise concerning a lack of civility and decorum in the conduct of the interaction of the Senate or Board and which cannot be satisfactorily addressed under the existing policies and bylaws of each, and to recommend amendments to by-laws, practices or policies as may be advisable; and
- (v) to oversee the implementation of the recommendations of the Special Governance Commission Report of October 27, 2016.

9. ELECTIONS10. REPORTS FROM OTHER BODIES

- A.
 - (1) President
 - (2) Provost and Vice-President Academic and Research
 - (3) Vice-President Finance and Administration
 - (4) Board of Governors
 - (5) Alumni Advisory Board
 - (6) Council of Ontario Universities (Academic Colleague)
 - (7) Joint Board/Senate Committee on Governance
 - (8) NUSU
 - (9) Indigenization Steering Committee
 - (10) Others

- B. Reports from Senate members

11. NEW BUSINESS

MOTION 1: That Senate move in camera.

MOTION 2: That Senate grant approval to award the PhD in Education in Memoriam.

12. ANNOUNCEMENTS13. ADJOURNMENT

DRAFT

Nipissing University
Minutes of the Academic Senate Meeting

March 9, 2018

2:30 p.m. – Room F210

MEMBERS PRESENT:

M. DeGagné (Chair), A. Vainio-Mattila, C. Sutton, J. McAuliffe,
M. Tuncali, R. Vanderlee, D. Iafrate, N. Black

A. Armenakyan, L. Chen, L. Manankil-Rankin, P. Millar, M.
Sullivan

R. Breton, N. Colborne, S. Connor, R. Gendron, A. Hatef, B.
Kelly, L. Kruk, E. Mattson, G. McCann, S. Renshaw, D.
Tabachnick, H. Teixeira, T. Vassilev, A. Weeks

C. Hachkowski, B. Hatt, T. Horton, M. Parr, C. Peltier, C. Ricci,
G. Sharpe, T. Sibbald

C. Cho

N. Allaire

O. Pokorny

J. Zimbalatti

S. McArthur

S. Lamorea, T. Somerville, J. Brunet, K. Walker, C. Tremblay,
A. Higgins, T. Mein

ABSENT WITH REGRETS:

C. Richardson

A. Burk, A. Karashev, P. Nosko, T. Parkes, K. Srigley

J. Allison, W. Richardson, G. Rickwood

L. Rossi

T. Curry

S. Dunstall

APPROVAL OF THE AGENDA OF THE SENATE MEETING OF: March 9, 2018

MOTION 1: Moved by R. Gendron, seconded by L. Kruk that the agenda of the Senate meeting of March 9, 2018 be approved.
CARRIED

ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: February 9, 2018

MOTION 2: Moved by T. Vassilev, seconded by D. Tabachnick that the minutes of the Senate meeting of February 9, 2017 be adopted.
CARRIED

BUSINESS ARISING FROM THE MINUTES

The Senate Speaker requested follow-up to a concern raised at the February 9, 2018 Senate meeting regarding a plan to re-assign some of the duties of the Senate Secretary. The Provost advised that some of the duties would be moved to the Office Manager once the Animal Care and Research Ethics duties are moved to the Research Office. In response to a request for information as to why faculty postings at NU are now advertised as tenure-track positions with the rank included, the Provost advised that this is common practice. The HR Dept. looked at 51 current open positions in Ontario and the rank was included in all the ads. In response to a request made regarding the status of the Chancellor's Award for Excellence in Service, the Provost advised that the award would be discussed with the Deans at the next Provost's Council meeting and will be forwarded on for approval to the Board of Governors. In response to a request for an update on the possibility of 200 international students attending NU this summer, the Dean of Arts & Science advised that in July and August the three-week camps are designed for international students ages 16-22 looking to advance their English language skills while experiencing an overseas summer vacation. Camps will be led by English language speakers and trained instructional staff. On-campus activities during the week are followed by weekend excursions and trips to Niagara Falls, Toronto, Algonquin Park and Quebec.

QUESTION PERIOD

In response to a question regarding the roof leaks, the President advised that there are significant roof repairs and upgrades underway. A variety of grants have been received to cover the cost, and repairs should be completed by mid-summer. In response to a request for information on the subject of the ethical nature of testing on students in regards to the testosterone experiments taking place on campus, the Provost advised that she was unable to speak to this study as the Research Ethics Board reports to the Board of Governors. She was able to confirm that the study had gone through the Research Ethics Board. She advised that Ethics is not a topic for discussion at Senate and requested that the question be submitted to the Research Ethics Board. A question was received regarding offers of acceptance and when students might expect to receive responses. The Registrar advised that offers are sent out when a decision is made and are processed as soon as possible. It has been communicated to the students that if they have not received an offer they should check to ensure that the Registrar's Office is not waiting on documentation. Offers were sent out weeks ahead of last year. In response to a question as to why NU does not send out conditional offers of acceptance, the Registrar advised that it has not been the practice of NU and it is not an overall practice across the board.

SENATE EXECUTIVE COMMITTEE

MOTION 3: Moved by M. DeGagné, seconded by L. Chen that Senate receive the Report of the Senate Executive Committee dated March 1, 2018.
CARRIED

ACADEMIC QUALITY ASSURANCE AND PLANNING COMMITTEE

MOTION 4: Moved by A. Vainio-Mattila, seconded by A. Armenakyan that the Report of the Academic Quality Assurance and Planning Committee dated February 23, 2018, be received.
CARRIED

AMENDMENT OF BY-LAWS

- **Notice of Motion - Article 9.2 (c) Terms of Reference**

In order to incorporate the Quality Assurance process into the terms of reference of the Academic Quality Assurance and Planning Committee (AQAPC), the following revisions, which were reviewed and approved by AQAPC were suggested:

9.2 Academic Quality Assurance and Planning Committee (AQAPC)

(c) Terms of Reference:

- (i) to engage in an on-going process of long-range academic planning in accordance with the overall academic objectives of the University, and to make recommendations to Senate as necessary and appropriate;
- (ii) as a part of (i) to review and update on an annual basis for Senate approval, the Nipissing University Strategic Academic Plan, which includes the setting of priorities related to the introduction of new programs or adjustments to current offerings and associated recommendations for appropriate resources;
- (iii) ~~to consider for approval and recommendation to Senate, Stage 1 concept approval and Stage 2 Business and implementation plan approval of all proposed new undergraduate and graduate programs in accordance with the Nipissing University Quality Approval Policy and Process (IQAP) as approved by Senate and required in the provincial Quality Assurance Process Guidelines;~~
AQAPC is responsible for review of new academic programs and has the authority to recommend new programs for Senate approval;
- (iv) **AQAPC is responsible for reviewing and providing Senate the substantive outcomes of cyclical review of existing academic programs;**
- (v) ~~to periodically review (every 3 years) the Nipissing University Quality Assurance Policy and Process;~~
AQAPC is responsible for reporting to Senate the recommendations resulting from program reviews;
- (vi) to direct to Senate or its relevant committees/subcommittees, as necessary, any issues which arise from the Committee's planning discussions regarding physical facilities or other aspects of the educational environment;
- (vii) ~~for each scheduled program review as required under the IQAP guidelines advise and assist the PVPAR in overseeing and ensuring the satisfactory completion of Steps 1-7; and~~
to deal with such other matters as may be assigned from time to time by Senate.

A discussion took place regarding the composition of Senate committee and subcommittees. The Provost advised that she and the Deans agree that the Deans are on far too many committees. Now that the Provost meets with the Deans weekly at the Provost's Council there is much more communication. The Provost would also like to see the Registrar and the Executive Director of Library Services become voting members on Senate committees and subcommittees. Suggested changes to the composition of Senate Committees, specifically the changes that relate to ex-officio members of the committees/subcommittees will reduce the number of committees in which Deans participate, challenge the non-voting status of ex-officio participants and bring consistency to how the membership lists are presented. The impact of these changes will likely be smaller committees as fewer Deans will mean that fewer faculty members are needed to satisfy the 2:1 ratio between faculty and administration. This will hopefully lead to more efficient committee meetings with quorum, as well as a more collegial atmosphere recognizing that colleagues such as the Registrar and Executive Director of Library Services have important experience and expertise that should come to bear on decisions made.

- **Notice of Motion -Proposed revisions to the *Ex Officio* membership of the Senate Committees, Subcommittees and Council listed below:**

9.1 Senate Executive Committee (EXEC)

- (a) *Ex Officio* Members:
- (i) the President, who shall be Chair;
 - (ii) the PVPAR, or designate, who shall be Vice-Chair;
 - (iii) the ~~Academic~~ Deans, or their designate;
 - (iv) the Speaker; and
 - (v) the Deputy Speaker.

9.1.1 By-Laws & Elections Subcommittee (B&E)

- (a) *Ex Officio* Members:
- (i) the Speaker, who shall be Chair;
 - (ii) the Deputy Speaker, who shall be Vice-Chair;
 - (iii) the PVPAR, or their designate (~~non-voting~~); and
 - (iv) the Senate Secretary (non-voting).

9.1.2 Honorary Degrees Subcommittee (HON)

- (a) *Ex Officio* Members:
- (i) the President, who shall be Chair;
 - (ii) the PVPAR, or designate, who shall be Vice-Chair;
 - (iii) one (1) Dean, or designate, chosen by the Senate Executive Committee;
 - (iv) one (1) representative chosen by and from the Board of Governors; and
 - (v) one (1) representative chosen by and from the Alumni Advisory Board.

9.2 ~~Planning and Priorities Committee (PPC)~~ **Academic Quality Assurance and Planning Committee (AQAPC)**

- (a) *Ex Officio* Members:
- (i) the PVPAR, or designate, (Chair);
 - (ii) **the Dean of Graduate Studies and Research;**
 - (iii) the Dean of each Faculty, or their designate;
 - (iv) the Registrar (~~non-voting~~);
 - (v) the Executive Director of Library Services, or designate (~~non-voting~~);
 - (vi) **the Director of Institutional Research and Planning;**
 - (vii) one (1) representative chosen by and from the Board of Governors.

9.3. Undergraduate Studies Committee (USC)

- (a) *Ex Officio* Members:
- (i) the PVPAR or designate, (Chair) **non-voting**;
 - (ii) ~~the one (1)~~ Academic Deans, or their designates, ~~one of whom, on a rotating basis~~ shall be Vice-Chair; and
 - (iii) the Registrar, or designate.

9.3.1 Undergraduate Standing & Petitions Subcommittee (S&P)

- (a) *Ex Officio* Members:
- (i) the Registrar, (non-voting), or designate, who shall be Chair; and
 - (ii) ~~the~~ one (1) Academic Dean, or **their** designate.

9.3.2 Undergraduate Services & Awards Subcommittee (S&A)

- (a) *Ex Officio* Members:
- (i) the Vice-Chair of USC, who shall be Chair;
 - (ii) one (1) representative chosen by and from the Aboriginal Council on Education;
 - (iii) the Financial Aid Manager (non-voting);
 - (iv) a representative from Development named by the PVPAR (non-voting);
 - (v) the Assistant Vice-President, Students (~~non-voting~~); and
 - (vi) Registrar, or designate (~~non-voting~~).

9.4 Student Appeals Committee (SAC)

- (a) *Ex Officio* Members:
- (i) the Registrar, who shall be Chair.

9.5 Teaching & Learning Committee (T&L)

- (a) *Ex Officio* Members:
- (i) ~~the Academic one (1)~~ Deans, or **their** designate, ~~one of~~ whom shall be Chair; and
 - (ii) the Executive Director of Library Services, or designate (~~non-voting~~).

9.5.1 Library Advisory Subcommittee (LIB)

- (a) *Ex Officio* Members:
- (i) the Executive Director, Library Services, who shall be Chair.

9.6 Technology & Infrastructure Committee (T&I)

- (a) *Ex Officio* Members:
- (i) the Vice-President responsible for Finance and Administration, or designate (nonvoting);
 - (ii) the Executive Director, Library Services, or designate; and
 - (iii) the Director of Technology Services, or designate.

10.2 Research Council (RC)

- (a) Membership: Voting Members:
- (i) ~~the Academic Deans; including~~ the Dean of Graduate Studies and Research who shall be Chair;
 - (ii) **one (1) other Academic Dean, or their designate**;
 - (iii) six (6) faculty members, elected by Senate for a minimum two (2) year term, to include: one (1) faculty member from each Faculty representing the Tri-Council disciplines as follows: 1 CIHR, 1 NSERC, 1 SSHRC, two (2) remaining faculty, and one (1) Canada Research Chair or Indigenous Education Chair;
 - (iv) one (1) student representative from a Graduate program;
- Non-voting Members:**

- (v) the ~~Provost and Vice-President Academic and Research~~ **PVPAR or designate; and**
- (vi) the Executive Director of Library Services, or **designate delegate.**

10.3 Graduate Studies Committee (GSC):

- (a) Members:
 - (i) the Dean of Graduate Studies and Research, or designate, who shall be Chair (~~non-voting~~);
 - (ii) **the PVPAR or designate;**
 - (iii) the Registrar, or designate (~~non-voting~~);
 - (iv) the Executive Director of Library Services or designate (~~non-voting~~);
 - (v) ~~the Deans of all Faculties~~ one (1) Academic Dean, or **their** designate;
 - (vi) Graduate Coordinators / Graduate Chairs from each graduate program, or designate;
 - (vii) one Graduate student from each level of graduate studies; and
 - (viii) one Graduate student Senator (non-voting).

REPORTS FROM OTHER BODIES

The President expressed his appreciation for the support the athletic teams have received. The attendance and support from the NU community means a great deal to the teams and the students. He advised of an interesting presentation he had attended at COU on sources of innovation and the value of an education. He also informed that the province has taken over the Executive Compensation process and has developed a set of policies and guidelines. Once the program is completed and approved it will be posted with 30 days of opportunity for comment. He was pleased to announce that NU will again be hosting the 2018 FIRST Robotics North Bay Qualifying Event on March 29–31. He congratulated the organizers of International Women’s Week and the excellent presentation by keynote speaker Senator Kim Pate. He advised of the upcoming Open House and thanked all of the faculty and staff for volunteering their time. 267 students and over 35 parents and supporters are expected to attend. He reminded that NU does a really good job at converting students that visit to attend NU. He also reminded that the 11th Annual Undergraduate Research Conference will be held March 23 & 24. The President thanked outgoing NUSU President, Sydney Lamorea, for all of her contributions.

The Provost and Vice-President Academic and Research provided an electronic report that will be included as an attachment.

The Vice-President Finance and Administration advised that with 2017-18 coming to a close a smaller deficit than originally expected is anticipated. Clearer projections will be received over the next few weeks. The 2018-19 budget process is currently underway with plans for a preliminary budget to be completed by mid-April. Budget sheets have been entered into the system and revenues will be determined. Some enrollments are down this year. Congratulations to the Registrar’s Office with conversions at 55%. The University is consistently pursuing opportunities to secure grants and additional funding through MAESD, and recently we have been successful in obtaining over \$4M in special purpose grants over the next three years. David Drenth worked very hard on the Greenhouse Grant Retrofit submission with \$900,000 being received.

On behalf of the Board of Governors, Senator Zimbalatti advised of the recent changes to the composition of the Board of Governors including the Mayor of North Bay or a member of the City Council designated by the Mayor and the Chief of the Nipissing First Nation or a member of Nipissing First Nation designated by the Chief. As the University sits on Nipissing First Nation land this is extremely appropriate.

Interim Chair of the Alumni Advisory Board, Steve McArthur, advised that the nomination deadline for the Alumni Awards has been extended. Information on the process may be found on the Alumni website. Nominations are welcome.

NUSU President, Sydney Lamorea, provided an update advising of the successful Cold Creek County concert, and many upcoming events including: Wellness Week, Mirrorless Monday, Waffle Day, Green Initiatives trip, Students on Stage presents Alice in Wonderland and the Drag Show at the White Water Gallery. She advised that elections for the NUSU Board of Directors are ongoing and introduced Daniel Goulard, NUSU President, Nicolai MacKenzie, Vice-President Services, Keenen Kearney, A&S Student Senator and Hannah Mackie, APS Student Senator. Senator Lamorea expressed her appreciation for a very rewarding year and offered her best wishes for the success of the new Student Centre.

NEW BUSINESS

- **Notice of Motion**

Revisions to Article 17.0 Policy on Posthumous Undergraduate Degrees/Certificates of Academic Achievement were discussed at the February 22, 2018 By-Laws and Elections Subcommittee meeting as well as the March 1 Senate Executive meeting. Changes include the removal of reference to undergraduate so that the policy reflects undergraduate and graduate students. The policy will be renamed Posthumous and In Memoriam Degrees. Other universities' policies were reviewed and this change will align NU's policies. Members agreed that this is an appropriate way for the university to recognize the student and reach out to the family.

Revised Policy

17.0 Posthumous and In Memoriam Degrees

A *posthumous degree* may be granted to a deceased student under the following circumstances:

- The student died within 12 months of the last registration;
- The student was in good academic standing such that eventual graduation was expected;
- For undergraduates in programs requiring 120 or more credits, the student completed at least 90 credits;
- For undergraduates in programs requiring 90 credits, the student completed at least 72 credits;
- The student was in an Honours program at the time of death but was not eligible for a posthumous Honours degree and so may be recommended for the corresponding General degree;
- For course based graduate programs, the student completed at least 75% of the course work;
- For graduate programs with a Major Research Project, Thesis or Dissertation, the student completed all course work and a significant amount of work towards completing their Major Research Project, Thesis or Dissertation.

A degree in memoriam may be granted to a deceased student under the following circumstances:

- The student died within 12 months of the last registration;
- The student was in good academic standing
- The student is not eligible for a posthumous degree.

An in memoriam or posthumous degree must be recommended by the Dean and approved by Senate.

Current Policy

17.0 Policy on Posthumous Undergraduate Degrees/Certificates of Academic Achievement

17.1 Undergraduate Degrees

- a) Normally, a posthumous degree will be granted to a deceased student only under the following minimum conditions. The student must have:

- i) Died within 12 months of the last registration;
- ii) Been in good academic standing such that eventual graduation was expected;
- iii) For undergraduates in programs requiring 120 or more credits, completed at least 90 credits;
- iv) For undergraduates in programs requiring 90 credits, completed at least 72 credits;
- b) The posthumous degree must be recommended by the department & faculty council & be approved by Senate Executive.
- c) Undergraduate students who were in an Honours program at the time of death but who are not eligible for a posthumous Honours degree may be recommended for the corresponding General degree, if the criteria for that degree are met.
- d) Procedures:
 - i) On receiving notice of the death of a student, the Registrar determines if the student would be eligible for a posthumous degree & communicates this information to the department, the Secretary of Senate, & the President.
 - ii) The President or delegate will communicate with the next of kin.
 - iii) The posthumous degree will be noted as such in the Senate graduation list & the convocation program, but not on the diploma.
 - iv) Where possible, the diploma will be presented to the next of kin or their delegate.

17.2 Certificates of Academic Achievement – *in memoriam*

- a) Normally, a “Certificate of Academic Achievement – in memoriam” will be awarded to a deceased undergraduate student if the following minimum requirements are met. The student must have:
 - i) Died within 12 months of the last registration;
 - ii) Been in good academic standing such that eventual graduation was expected;
 - iii) For undergraduate students in programs requiring at least 90 credits, completed at least 30 credits at Nipissing;
 - iv) For students in all other programs, completed at least 50% of their degree requirements, unless otherwise determined by their program Chair or Director.
- b) The certificate must be recommended by the department & faculty council & be approved by Senate Executive.
- c) Procedures:
 - i) The request to award such a certificate may emanate from others, but the next of kin should approve, where possible.
 - ii) The President or delegate will communicate with the next of kin
 - iii) Where possible, the certificate will be presented to the next of kin or their delegate.

The Provost advised that the revised policy was discussed in detail in the Provost’s Council meeting and that the Deans were in agreement. The Speaker advised that the policy was also discussed fully and supported by the members of the By-Laws and Elections Subcommittee. A request was received to have the Notice of Motion regarding the revised policy of 17.0 Posthumous and In Memoriam Degrees heard as a Motion. The Speaker advised that Senate By-Laws require a two-thirds (2/3) plurality of support to remove the Notice of Motion and receive the Motion.

MOTION 5: Moved by J. McAuliffe, seconded by M. Tuncali that the revisions to Policy 17.0 Posthumous and In Memoriam Degrees be removed as a Notice of Motion and received by Senate as a Main Motion.
CARRIED

MOTION 6: Moved by J. McAuliffe, seconded by M. Tuncali that Senate approves Policy 17.0 Posthumous and In Memoriam Degrees.
CARRIED

- **Notice of Motion**

At the February 9, 2018 Senate meeting, Senator McCann requested that a Notice of Motion be included in the March 9, 2018 Senate Agenda regarding the creation of a policy governing faculty/student relationships.

Be it so moved that the Human Resources Department be requested to strike a committee including faculty and NUSU representatives in order to draft a policy on Teacher-Student Relationships for Nipissing University to be in place for September 2018.

ANNOUNCEMENTS

ADJOURNMENT

Senate was adjourned at 4:30 p.m.

Original signed by:

.....
M. DeGagné (Chair)

.....
S. Landriault (Senate Secretary)



SENATE REPORT

9th March 2018

Arja Vainio-Mattila

Miscellenea

- Congratulations
 - *Nursing accreditation*
 - *iLead in Globe and Mail*
- Events attended
 - *EAB*
 - *EDI*
 - *OCAV: SMA3*
- Budget 2018
- NU Conversations 2
- ICEAP

“Nipissing University Teaching” chair programme

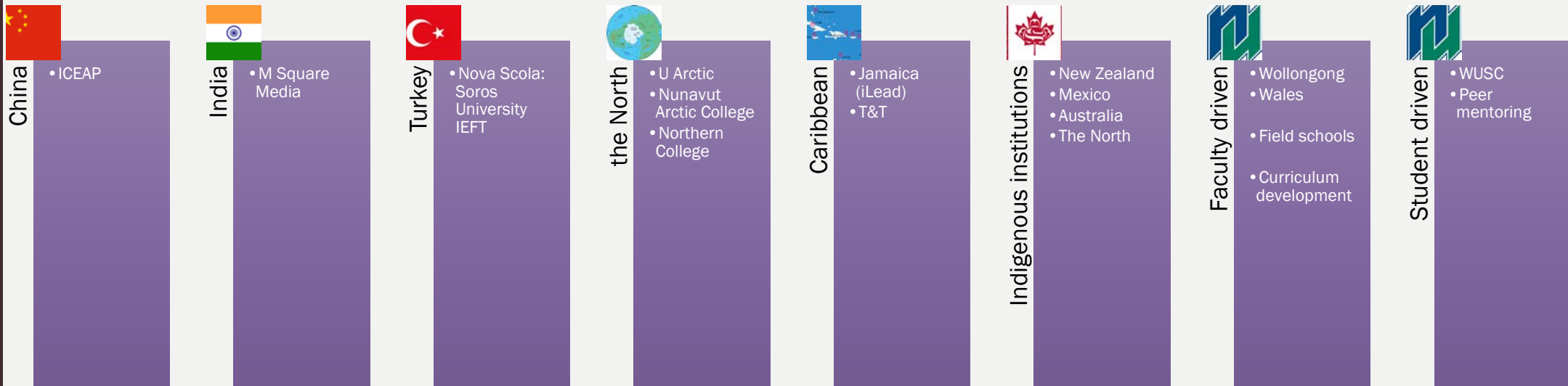
- Two Chairs, two years appointments
 - *Teaching Chair in Internationalizing University Teaching and Learning*
 - *Teaching Chair in Supporting On-Line Teaching and Learning in Universities*
 - *Teaching Chair in Diversity, Inclusion and Equity in University Teaching and Learning*
 - *Open theme: the committee will consider submissions in areas not already identified in the first three themes.*
- Fostering the culture of teaching and learning excellence at Nipissing University.
- Championing teaching & learning best practices in on-campus, online, and community classroom spaces.
- Contributing to the scholarship of teaching and learning across the Faculties, Schools and Departments
- \$2500/yr for research and dissemination + 6 credit teaching release

The Centre for Innovation in Teaching and Learning



Internationalization: In lock step with Indigenization

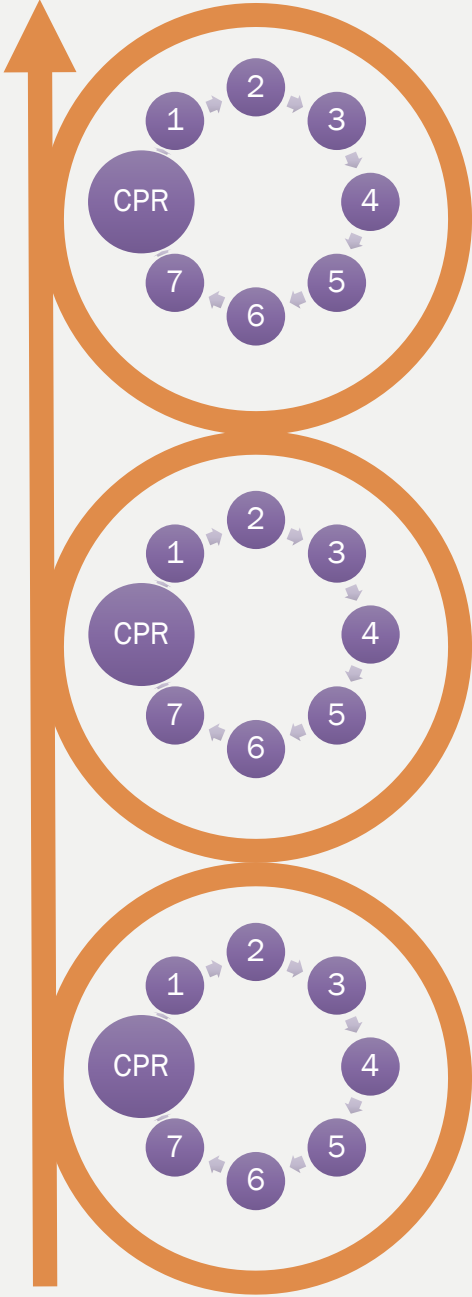
Curriculum, Recruitment, Research Collaboration, Service Learning....



- ❑ Student mobility: exchanges, service learning, work integrated learning, recruitment
- ❑ Faculty mobility: research collaboration, sabbatical placements, conferences

Planning cycles

Programme planning
cycle annual

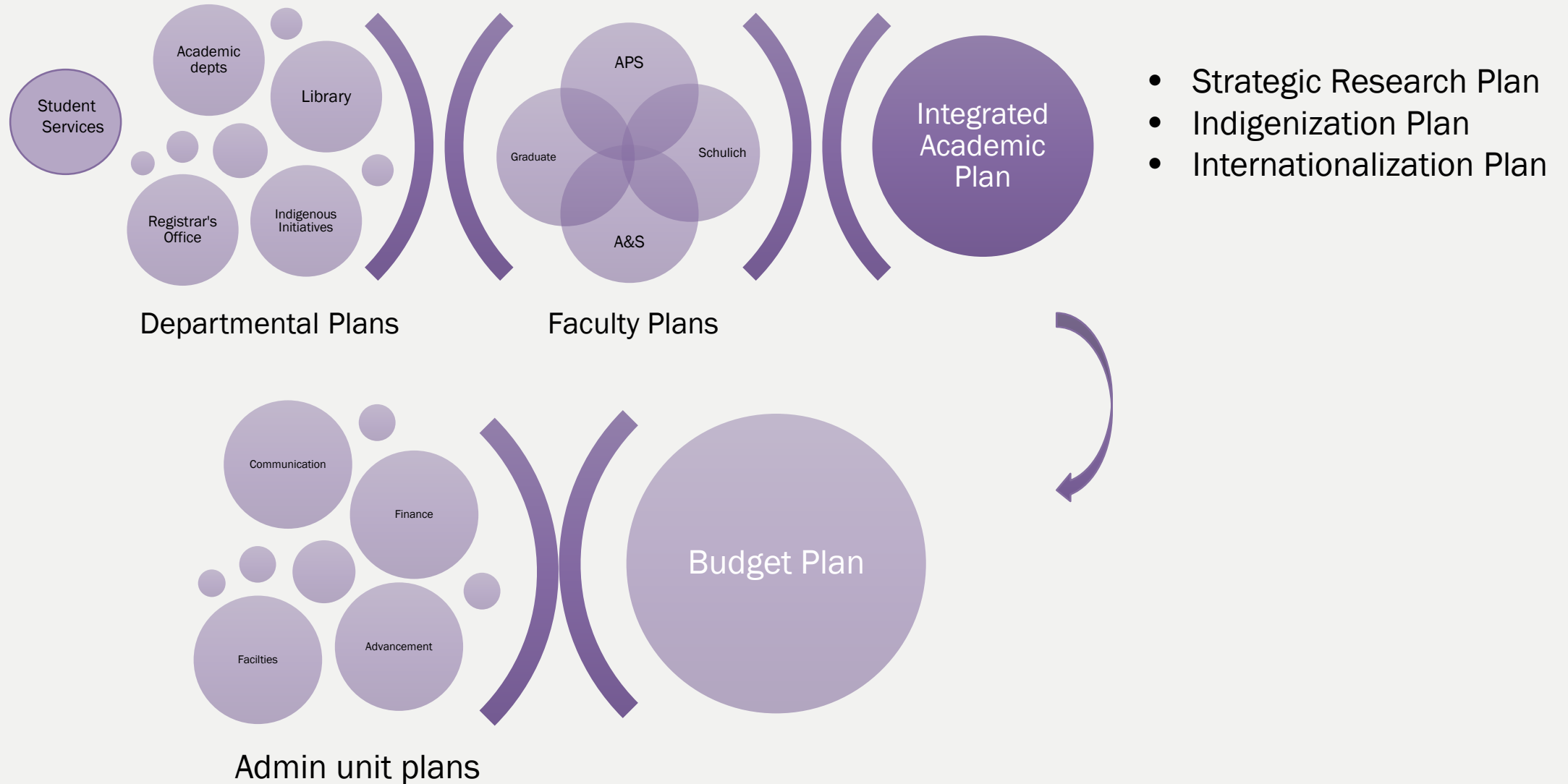


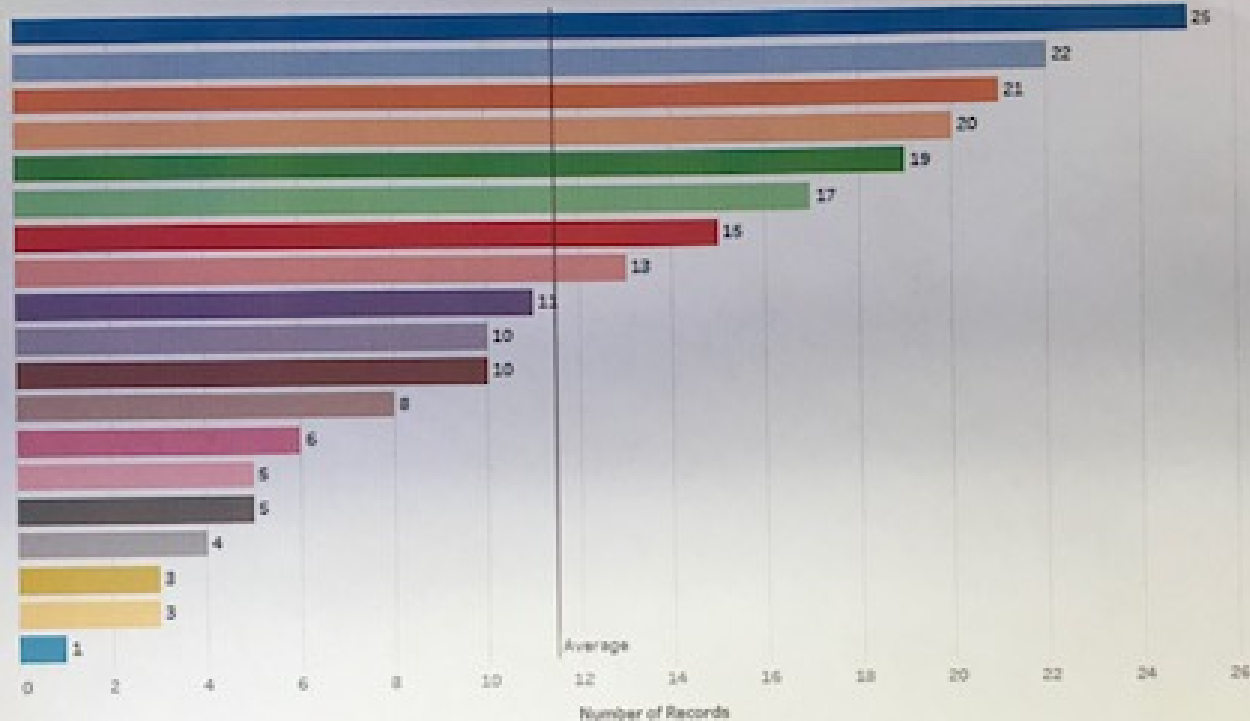
Quality Assurance
cycle 8 years

Academic Planning

- Aspirations/alignment with Nipissing's strategic statements
- Educational objectives
- Course enrolments
- Programs
- Faculty
- Budget planning

Integrated Academic Planning





- Every bar on the Y axis represents a different university
- X axis includes total number of programs created since 2011 (bachelors, masters, and PhD)



THE NIPISSING PROMISE

If after graduating you can't find a job in your field,
Nipissing invites you to return, tuition free, for another year!

The Nipissing University Promise Program will support you through all aspects of the University journey. Newly admitted and transfer students with less than 30 transfer credits enrolled in the Promise Program will have an advisor to help navigate each step of your academic and co-curricular involvement at Nipissing — the transition into academic studies, life on campus as a Laker, and career development.

NIPISSING UNIVERSITY

REPORT OF THE SENATE EXECUTIVE COMMITTEE

April 5, 2018

There was a meeting of the Senate Executive on April 5, 2018.

The following members participated:

M. DeGagné (Chair), A. Vainio-Mattila, C. Richardson, M. Tuncali, R. Vanderlee, B. Hatt, J. Allison, N. Colborne, P. Millar, A. Weeks

Regrets: J. McAuliffe, S. Lamorea

The purpose of the meeting was to set the agenda for the April 13, 2018 Senate meeting.

The Academic Quality Assurance and Planning Committee Report dated March 23, 2018 was received.

The Graduate Studies Committee Report dated February 26, 2018 was received. The Dean of Graduate Studies and Research will provide a rationale at the April 13, 2018 Senate meeting.

The By-Laws and Elections Subcommittee Report dated March 27, 2018 was received. Several non-substantive grammatical revisions were suggested to Motion 2: Amendments to the *Ex Officio* membership of the Senate Committees, Subcommittees and Council. After a lengthy discussion, Senate Executive Committee members suggested that the following amendment of Article 9.1 (c) Senate Executive Committee (EXEC) be removed from the Senate Agenda and sent back to the By-Laws and Elections Subcommittee for further discussion:

- (vii) the Senate Executive may act on behalf of Senate when quorum of Senate cannot be established, or when the regularly scheduled Senate meeting is delayed, to ~~deal with any urgent matter that is within the responsibility of Senate~~ **to approve graduates**, with the understanding that all such actions will be reported at the next meeting of Senate;

Moved by C. Richardson, seconded by M. Tuncali that the proposed revision to Article 9.1 (c) (vii) be removed from the Senate Agenda and sent back to the By-Laws and Elections Subcommittee for further discussion.

CARRIED

Under New Business, a Motion will be put forward to go In Camera to grant approval of the PhD in Education In Memoriam.

The dates for Senate and Senate Executive for the 2018-19 academic year were set and are outlined below:

Senate Executive Committee meetings	Senate meetings
Thursday, September 6, 2018	Friday, September 14, 2018
Thursday, October 11, 2018	Friday, October 19, 2018
Thursday, November 1, 2018	Friday, November 9, 2018
Thursday, December 6, 2018	Friday, December 14, 2018
Monday, January 7, 2019	Friday, January 11, 2019
Thursday, January 31, 2019	Friday, February 8, 2019
Thursday, February 28, 2019	Friday, March 8, 2019
Thursday, April 4, 2019	Friday, April 12, 2019
*Thursday, May 2, 2019	Friday, May 10, 2019 (10:30 a.m. start)
*Thursday, May 16, 2019	Friday, May 24, 2019 (10:30 a.m. start)

*All Senate meetings commence at 2:30 p.m. in F210 (except May 10 & 24, 2019). All Senate Executive Committee meetings commence at 10:30 a.m. in F303.

Respectfully submitted,

Original signed by:

M. DeGagné
Chair
Senate Executive Committee

MOTION 1: That Senate receive the Report of the Senate Executive dated April 5, 2018.

2018-2019 Senate Year

Senate Executive Committee meetings	Senate meetings
Thursday, September 6, 2018	Friday, September 14, 2018
Thursday, October 11, 2018	Friday, October 19, 2018
Thursday, November 1, 2018	Friday, November 9, 2018
Thursday, December 6, 2018	Friday, December 14, 2018
Monday, January 7, 2019	Friday, January 11, 2019
Thursday, January 31, 2019	Friday, February 8, 2019
Thursday, February 28, 2019	Friday, March 8, 2019
Thursday, April 4, 2019	Friday, April 12, 2019
Thursday, May 2, 2019	Friday, May 10, 2019 <i>(10:30 a.m. start)</i>
Thursday, May 16, 2019	Friday, May 24, 2019 <i>(10:30 a.m. start)</i>

All Senate meetings commence at 2:30 p.m. in F210 (except May 10 & 24, 2019).

All Senate Executive Committee meetings commence at 10:30 a.m. in F303.

Report of the
ACADEMIC QUALITY ASSURANCE AND PLANNING COMMITTEE
Friday, March 23, 2018

The sixth meeting of the Academic Quality Assurance and Planning Committee was held on Friday, March 23, 2018. The following members were in attendance:

COMMITTEE MEMBERS:

Arja Vainio-Mattila (Chair)	Nancy Black	Reehan Mirza
Carole Richardson	Steven Cairns (Zoom)	Carlo Ricci (Zoom)
Murat Tuncali	Blaine Hatt	Katrina Srigley
Rick Vanderlee	Alex Karassev	John Vitale (Zoom)
Anahit Armenakyan	Kristina Karvinen	Janet Zimbalatti

Regrets: Jim McAuliffe, Debra Iafrate, Adam Higgins, Tysina Mein, Cory Tremblay, Kaitlyn Walker

Guest: C. Pigeau, T. Vassilev

Recording Secretary: S. Landriault

Following the February 23, 2018 meeting, the draft Academic Plan template was forwarded to AQAPC members. The Provost requested that the template be shared and discussed with colleagues and written feedback provided. Feedback/comments are still being accepted and can be e-mailed to vpa@nipissingu.ca

The Provost will be working with the Associate Registrar, Curriculum & Advising to develop the new course template. New program proposals will be effected by the IQAP process. The BSc Honours Program in Data Science is already at Stage 2 and will follow the current process.

The Stage 2, BSc Honours Program in Data Science was discussed. The Reviewer's Report, New Program Proposal, Dean's Response and the Response to the External Reviewer's Report from the Department of Computer Science and Mathematics were reviewed. The program is unique and will be the first program of its kind in Canada. A suggestion was made to incorporate BA/BSc and Big Data in the course title. Other suggestions included removing the breadth requirements and consideration of a post diploma certificate to attract international students. The Dean of Arts & Science thanked the AQAPC members for their comments and feedback. The proposal will come back for approval at the next AQAPC meeting on April 27, 2018.

Respectfully submitted,

Original signed by:

Arja Vainio-Mattila, PhD
Chair, Planning and Priorities Committee

Motion 1: That the Report of the Academic Quality Assurance and Planning Committee dated March 23, 2018, be received.



Report of the Graduate Studies Committee
February 26, 2018

The meeting of the Graduate Studies Council was held on Monday February 26, 2018 at 11:00 am.

Present:

Jim McAuliffe, Chair

Carole Richardson

Murat Tuncali

Carly Dokis

Barbi Law

Kurt Clausen

Derek Neal

Jeff Dech

Alex Karassev

Erin Truswell

Debra lafrate

Guest:

Absent, with regrets

Nancy Black

Rick Vanderlee

An Nguyen

Adam Higgins

Carly Snell

Secretary:

April Gardiner

Jim McAuliffe chaired the meeting. The following motions were passed by the Graduate Studies Committee:

Motion 1: History program requirement changes are made to clearly represent the program as follows:

*Students must also complete 12 credits in MA seminar courses. Credits are obtained from completing four, 3 credit courses chosen from the field courses.

5000 level Canadian History 3 cr.

5000 level European History 3 cr.

5000 level International History 3 cr.

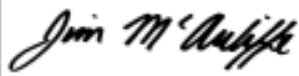
5000 level Gender History 3 cr.

5000 level Environmental History 3 cr.

*Students may, with the permission of the department, request to substitute a directed studies (HIST 5506 Directed Studies) in place of a field course. (Neal/Tuncali) CARRIED

Motion 2: That the prerequisites of **EDUC 5157 AND EDUC 6116** for EDUC 5676 Qualitative Approaches to Educational Research be changed to **EDUC 5157 OR EDUC 6116** and that the prerequisites of **EDUC 5157 AND EDUC 6116** for EDUC 5677 Quantitative Approaches to Educational Research be changed to **EDUC 5157 OR EDUC 6116**. (Clausen/Richardson) CARRIED

Respectfully submitted,

A handwritten signature in black ink that reads "Jim McAuliffe". The signature is written in a cursive style and is positioned above a thin horizontal line.

Dr. Jim McAuliffe

Dean of Graduate Studies and Research

- Motion 1: That the report of the Graduate Studies Council, dated Monday February 26, 2018, be received.
- Motion 2: That Senate approves that the History program requirement changes are made to clearly represent the program as listed.
- Motion 3: That Senate approves that the prerequisites of EDUC 5157 AND EDUC 6116 for EDUC 5676 Qualitative Approaches to Educational Research be changed to EDUC 5157 OR EDUC 6116 and that the prerequisites of EDUC 5157 AND EDUC 6116 for EDUC 5677 Quantitative Approaches to Educational Research be changed to EDUC 5157 OR EDUC 6116.

Nipissing University

Report of the By-Laws and Elections Subcommittee

March 27, 2018

There was a meeting of the By-Laws and Elections Subcommittee on Tuesday, March 27, 2018 at 10:30 a.m. in F307.

Present: B. Hatt, N. Colborne, D. Davis, J. McIntosh, D. Tabachnick, S. Lamorea

The Agenda of the March 27, 2018 By-Laws and Elections Subcommittee meeting was approved.

Moved by N. Colborne, seconded by D. Davis that the Report of the February 22, 2018 By-Laws and Elections Subcommittee meeting be accepted.

CARRIED

Under Business Arising from the Report, it was noted that the Joint Standing Committee of the Board and Senate on Governance changes to the Membership and Terms of Reference were inadvertently left off the February 22, 2018 Report and therefore not included in the March 9, 2018 Senate Agenda. The changes to the Membership and Terms of Reference will be included as a Notice of Motion in the April 9, 2018 Senate Agenda.

Proposed revisions to the membership of the Joint Standing Committee of the Board and Senate on Governance:

- (a) Ex Officio Members:
 - (i) the President of the Nipissing University Student Union (NUSU) or Designate
- (b) Members Elected by Senate:
 - (i) three (3) Senators or non-Senators Elected by Senate, **with at least one being a Senator**
- (c) Members Elected by Board:
 - (i) three (3) **non-constituent** members of the Board of Governors Elected by the Board
- (d) Terms of Reference:
 - (i) to periodically review on an at least an annual basis the governance structures and practices of the University to foster bicameral communication and collegiality and to recommend amendments to by-laws, practices or policies as may be advisable;
 - (ii) to establish and oversee a procedure for providing a joint orientation to new members of the Senate and Board as a means of promoting the effective governance of the university;
 - (iii) to establish and oversee a statement on the importance of collegial governance at Nipissing;
 - (iv) to address issues that may arise concerning a lack of civility and decorum in the conduct of the interaction of the Senate or Board and which cannot be satisfactorily addressed under the existing policies and bylaws of each, and to recommend amendments to by-laws, practices or policies as may be advisable; and
 - (v) to oversee the implementation of the recommendations of the Special Governance Commission Report of October 27, 2016.

Article 9.2 (c) Academic Quality Assurance and Planning Committee (AQAPC) changes to the Terms of Reference were included as a Notice of Motion in the March 9 Senate Agenda. The changes will be included as a Motion in the April 13, 2018 Senate Agenda. The Senate Speaker will put forward a

friendly amendment to remove “their” from Articles 9.1.1 (iii), 9.3 (ii), 9.3.1 (ii), 9.5 (a) (i), 10.2 (a) (ii), 10.3 (a) (v).

The following amendment of Article 9.1 Senate Executive Committee (EXEC) included as a Notice of Motion in the January 12, 2018 Senate Agenda and as a Motion in the February 9, 2018 Senate Agenda was tabled for further discussion by the By-Laws and Elections Subcommittee.

(vii) the Senate Executive may act on behalf of Senate when quorum of Senate cannot be established, or when the regularly scheduled Senate meeting is delayed, to deal with any urgent matter that is within the responsibility of Senate, with the understanding that all such actions will be reported at the next meeting of Senate;

Moved by N. Colborne, seconded by D. Tabachnick that the By-Laws and Elections Subcommittee accept the proposed revision to Article 9.1(c) (vii) to be included as a Motion in the April 13, 2018 Senate Agenda:

(vii) the Senate Executive may act on behalf of Senate when quorum of Senate cannot be established, or when the regularly scheduled Senate meeting is delayed, ~~to deal with any urgent matter that is within the responsibility of Senate~~ **to approve graduates**, with the understanding that all such actions will be reported at the next meeting of Senate;

CARRIED

The reformation of Senate Committees and Subcommittees due to the removal of two of the Deans and the addition of the Registrar and Executive Director of Library Services will ensure that there will not be a change in the administration to faculty ratio. A review of the current Senate Committees and Subcommittees will take place at a future By-Laws and Elections Subcommittee meeting.

The Chair read out the names of the new faculty Senators for 2018-19. He also read out the letter of welcome to be sent out to each new faculty and student Senator. Senator Lamorea requested that the letters sent to the new student Senators reflect their start date of May 1. It was suggested that a discussion be held at the September Senate meeting advising new and returning Senators of their Senate responsibilities.

The next meeting of the By-Laws and Elections Subcommittee will take place on April 28, 2018 at 10:30 a.m. in F307.

MOTION 1: That Senate Executive receive the Report of the By-Laws and Elections Subcommittee dated March 27, 2018.

Respectfully submitted,
Original signed by:

Dr. Blaine Hatt
Chair
By-Laws and Elections Subcommittee